

| Isle of Anglesey County Council | |
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| Report to: | The Executive |
| Date: | 28 June 2022 |
| Subject: | The Executive's Forward Work Programme |
| Portfolio Holder(s): | Cllr Llinos Medi |
| Head of Service / Director: | Director of Function – Council Business / Monitoring Officer |
| Report Author: | Rhys H Hughes Deputy Chief Executive / Interim Head of Democratic Services |
| Local Members: | Not applicable |

A –Recommendation/s and reason/s

In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.

The Executive is requested to:

confirm the attached updated work programme which covers **July 2022 – February 2023**;

identify any matters for specific input and consultation with the Council's Scrutiny Committees;

note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.

B – What other options did you consider and why did you reject them and/or opt for this option?

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C – Why is this a decision for the Executive?

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

Ch – Is this decision consistent with policy approved by the full Council?

Yes.

D – Is this decision within the budget approved by the Council?

Not applicable.

Dd – Assessing the potential impact (if relevant):

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|---|--|---------------|
| 1 | How does this decision impact on our long term needs as an Island? | Not relevant. |
| 2 | Is this a decision which it is envisaged will prevent future costs / dependencies on the Authority? If so, how? | |
| 3 | Have we been working collaboratively with other organisations to come to this decision? If so, please advise whom. | |
| 4 | Have Anglesey citizens played a part in drafting this way forward, including those directly affected by the decision? Please explain how. | |
| 5 | Note any potential impact that this decision would have on the groups protected under the Equality Act 2010. | |
| 6 | If this is a strategic decision, note any potential impact that the decision would have on those experiencing socio-economic disadvantage. | |
| 7 | Note any potential impact that this decision would have on opportunities for people to use the Welsh language and on treating the Welsh language no less favourably than the English language. | |

| E – Who did you consult? | | What did they say? |
|--------------------------|---|--|
| 1 | Chief Executive / Senior Leadership Team (SLT) (mandatory) | The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item). |
| 2 | Finance / Section 151 (mandatory) | |
| 3 | Legal / Monitoring Officer (mandatory) | |
| 4 | Human Resources (HR) | |
| 5 | Property | |
| 6 | Information Communication Technology (ICT) | |
| 7 | Procurement | |
| 8 | Scrutiny | Under normal circumstances, monthly joint discussions take place on the work programmes of the Executive and the two Scrutiny Committees in order to ensure alignment. |
| 9 | Local Members | Not relevant |

| F - Appendices: |
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| The Executive's Forward Work Programme: July 2022 – February 2023 |

Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh.

The Executive's Forward Work Programme

Period: July 2022 – February 2023

Updated 14 June 2022



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly and updates are published monthly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance

The latest version of the Executive's Forward Work Programme – **which is a live document and subject to change** - is set out on the following pages.

Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh.

* Key:

S = Strategic – key corporate plans or initiatives

O =Operational – service delivery

FI = For information

The Executive's Forward Work Programme

Period: July 2022 – February 2023

Updated 14 June 2022

| Subject & *category and what decision is sought | Decision by which Portfolio Holder or, if a collective decision, why | Lead Service | Responsible Officer/ Lead Member & contact for representation | Pre-decision / Scrutiny (if applicable) | Date to Executive or, if delegated, date of publication | Date to Full Council (if applicable) | |
|---|--|---|---|---|---|--|--|
| July 2022 | | | | | | | |
| 1 | Lowering the Admission Age to Ysgol Llandegfan | Education Portfolio Holder | Learning | Rhys H Hughes Deputy Chief Executive and Director of Education, Skills and Young People Cllr Ieuan Williams | | Delegated decision July 2022 | |
| 2 | The Executive's Forward Work Programme (S) Approval of monthly update. | The approval of the full Executive is sought to strengthen forward planning and accountability. | Council Business | Rhys H Hughes Deputy Chief Executive (and Interim Head of Democratic Services) Cllr Llinos Medi | | The Executive 19 July 2022 | |
| 3 | 2021/22 Draft Accounts and use of balances and reserves | | Resources | Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Williams | | The Executive 19 July 2022 | |
| September 2022 | | | | | | | |
| 4 | The Executive's Forward Work Programme (S) Approval of monthly update. | The approval of the full Executive is sought to strengthen forward planning and accountability. | Council Business | Rhys H Hughes Deputy Chief Executive (and Interim Head of Democratic Services) Cllr Llinos Medi | | The Executive 27 September 2022 | |

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|---|---|--|--------------------------|---|--|---|--------------------------------------|
| 5 | <p>Corporate Scorecard – Quarter 1, 2022/23 (S)</p> <p>Quarterly performance monitoring report.</p> | This is a matter for the full Executive as it provides assurance of current performance across the Council. | Corporate Transformation | <p>Carys Edwards Head of Profession – HR and Transformation</p> <p>Cllr Robin Williams</p> | <p>Corporate Scrutiny Committee</p> <p>19 September 2022</p> | The Executive 27 September 2022 | |
| 6 | <p>Revenue Budget Monitoring Report – Quarter 1, 2022/23 (S)</p> <p>Quarterly financial monitoring report.</p> | This is a matter for the full Executive as it provides assurance of current financial position across the Council. | Resources | <p>Marc Jones Director of Function – Resources / Section 151 Officer</p> <p>Cllr Robin Williams</p> | <p>Finance Scrutiny Panel</p> <p>8 September 2022</p> | The Executive 27 September 2022 | |
| 7 | <p>Capital Budget Monitoring Report – Quarter 1, 2022/23 (S)</p> <p>Quarterly financial monitoring report.</p> | This is a matter for the full Executive as it provides assurance of current financial position across the Council. | Resources | <p>Marc Jones Director of Function – Resources / Section 151 Officer</p> <p>Cllr Robin Williams</p> | <p>Finance Scrutiny Panel</p> <p>8 September 2022</p> | The Executive 27 September 2022 | |
| 8 | <p>Housing Revenue Account Budget Monitoring Report – Quarter 1, 2022/23 (S)</p> <p>Quarterly financial monitoring report.</p> | This is a matter for the full Executive as it provides assurance of current financial position across the Council. | Resources | <p>Marc Jones Director of Function – Resources / Section 151 Officer</p> <p>Cllr Robin Williams</p> | <p>Finance Scrutiny Panel</p> <p>8 September 2022</p> | The Executive 27 September 2022 | |

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|---|--|------------------|---|---|---|---------------------------------------|
| 9 | Medium Term Financial Plan 2023/24 to 2025/26 | Resources | Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Williams | | The Executive 27 September 2022 | |
| 10 | Market Stability Report (Social Care) | Social Services | Fôn Roberts Director of Social Services Cllr Gary Pritchard Cllr Alun Roberts | Partnership and Regeneration Scrutiny Committee 19 September 2022 | The Executive 27 September 2022 | Full Council 29 September 2022 |
| 11 | Social Services Improvement Programme Progress Report | Social Services | Fôn Roberts Director of Social Services Cllr Gary Pritchard Cllr Alun Roberts | Social Services Development Panel / Corporate Scrutiny Cttee 19 September 2022 | The Executive 27 September 2022 | |
| October 2022 | | | | | | |
| 12 | The Executive's Forward Work Programme (S) Approval of monthly update. | Council Business | Rhys H Hughes Deputy Chief Executive (and Interim Head of Democratic Services) Cllr Llinos Medi | | The Executive 25 October 2022 | |

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|---|---|--|---|---|--|---------------------------------------|-------------------------------------|
| 13 | Annual Performance Report 2021/22 | Forms part of the Council's Policy Framework – a collective decision is required to make a recommendation to the full Council. | Corporate Transformation | Carys Edwards Head of Profession – HR and Transformation Cllr Robin Williams | Corporate Scrutiny Committee 19 October 2022 | The Executive 25 October 2022 | Full Council 27 October 2022 |
| 14 | Council Plan 2022-2027 | Forms part of the Council's Policy Framework – a collective decision is required to make a recommendation to the full Council. | Corporate Transformation | Carys Edwards Head of Profession – HR and Transformation Cllr Robin Williams | Corporate Scrutiny Committee 19 September 2022 (To be confirmed) | The Executive 25 October 2022 | Full Council 27 October 2022 |
| November 2022 | | | | | | | |
| 15 | The Executive's Forward Work Programme (S) Approval of monthly update. | The approval of the full Executive is sought to strengthen forward planning and accountability. | Council Business | Rhys H Hughes Deputy Chief Executive (and Interim Head of Democratic Services) Cllr Llinos Medi | | The Executive 29 November 2022 | |
| 16 | Corporate Scorecard – Quarter 2, 2022/23 (S) Quarterly performance monitoring report. | This is a matter for the full Executive as it provides assurance of current performance across the Council. | Corporate Transformation | Carys Edwards Head of Profession – HR and Transformation Cllr Robin Williams | Corporate Scrutiny Committee 22 November 2022 | The Executive 29 November 2022 | |

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| 17 | Revenue Budget Monitoring Report – Quarter 2, 2022/23 (S) Quarterly financial monitoring report. | This is a matter for the full Executive as it provides assurance of current financial position across the Council. | Resources | Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Williams | Finance Scrutiny Panel 26 October 2022 | The Executive 29 November 2022 | |
| 18 | Capital Budget Monitoring Report – Quarter 2, 2022/23 (S) Quarterly financial monitoring report. | This is a matter for the full Executive as it provides assurance of current financial position across the Council. | Resources | Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Williams | Finance Scrutiny Panel 26 October 2022 | The Executive 29 November 2022 | |
| 19 | Housing Revenue Account Budget Monitoring Report – Quarter 2, 2022/23 (S) Quarterly financial monitoring report. | This is a matter for the full Executive as it provides assurance of current financial position across the Council. | Resources | Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Williams | Finance Scrutiny Panel | The Executive 29 November 2022 | |
| 20 | Council Tax Base 2023/24 To determine the tax base for 2023/24. | | Resources | Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Williams | | The Executive 29 November 2022 | |

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| December 2022 | | | | | | |
| 21 | The Executive's Forward Work Programme (S) Approval of monthly update. | Council Business | Rhys H Hughes Deputy Chief Executive (and Interim Head of Democratic Services) Cllr Llinos Medi | | The Executive 13 December 2022 | |
| January 2023 | | | | | | |
| 22 | The Executive's Forward Work Programme (S) Approval of monthly update. | Council Business | Rhys H Hughes Deputy Chief Executive (and Interim Head of Democratic Services) Cllr Llinos Medi | | The Executive 24 January 2023 | |
| February 2023 | | | | | | |
| 23 | The Executive's Forward Work Programme (S) Approval of monthly update. | Council Business | Rhys H Hughes Deputy Chief Executive (and Interim Head of Democratic Services) Cllr Llinos Medi | | The Executive 14 February 2023 | |
| 24 | Revenue Budget Monitoring Report – Quarter 3, 2022/23 (S) Quarterly financial monitoring report. | Resources | Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Williams | Finance Scrutiny Panel | The Executive 14 February 2023 | |

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|----|--|--|--------------|--|---|---|--------------------------------------|
| 25 | Capital Budget Monitoring Report – Quarter 3, 2022/23 (S) Quarterly financial monitoring report. | This is a matter for the full Executive as it provides assurance of current financial position across the Council. | Resources | Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Williams | Finance Scrutiny Panel | The Executive 14 February 2023 | |
| 26 | Housing Revenue Account Budget Monitoring Report – Quarter 3, 2022/23 (S) Quarterly financial monitoring report. | This is a matter for the full Executive as it provides assurance of current financial position across the Council. | Resources | Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Williams | Finance Scrutiny Panel | The Executive 14 February 2023 | |
| 27 | Anglesey Further Education Trust Annual Report and Accounts 2021/22 | | Resources | Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Williams Cllr Ieuan Williams | | The Executive 14 February 2023 | |
| 28 | HRA Housing Rents and Housing Service Charges 2023/24 | | Housing | Ned Michael Head of Housing Services Cllr Alun Mummery | Finance Scrutiny Panel | The Executive 14 February 2023 | |

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